

**APPLICATION FOR
EMPLOYMENT**



**A&E
FIRE
PROTECTION
INC.**

**Equal Opportunity
Employer**

Applicants for employment at A&E Fire Protection, Inc are considered without regard to race, color, religion, sex, sexual orientation, age, nationality, veteran status, physical or mental disability.

781.329.9799 | info@AEFireInc.com | 25 North Street | Canton, MA 02021

Date: _____

Last _____ First _____ Middle Initial: _____

Address: _____

City _____ State _____ Zip _____

Telephone Home: _____ Business _____

Position Applied For _____ Desired Salary _____

Applying for: () Full-Time () Part-Time: (specify days/hours) _____ () Either

Have you filed an application here before? () No () Yes If yes, date: _____

Have you ever been employed here before? () No () Yes If yes, dates: _____

When could you begin work? _____

Would you work overtime if asked? _____

Are you willing to travel if a job requires it? () No () Yes

Are you currently on "lay-off" status and subject to recall? () No () Yes

How did you learn of our organization? _____

RECORD OF EDUCATION

| | Name & Address of School | Course of Study (Major/Minor) | Number of Years Completed | Diploma or Degree Received |
|----------------|--------------------------|-------------------------------|---------------------------|----------------------------|
| College | | | | |
| High School | | | | |
| Other- Specify | | | | |

RECORD OF EMPLOYMENT

List below all present and past employment, beginning with your PRESENT or MOST RECENT. You may include any verifiable work performed on a volunteer basis. If you need additional space, please continue on a separate sheet of paper.

Company: _____ From: _____ To: _____
Address: _____ Supervisor: _____
Telephone No: _____ May we contact this employer: Yes ___ No ___
Job Title: _____ Last Salary / Rate of Pay: _____
Work Performed: _____

Reason for Leaving: _____

Company: _____ From: _____ To: _____
Address: _____ Supervisor: _____
Telephone No: _____ May we contact this employer: Yes ___ No ___
Job Title: _____ Last Salary / Rate of Pay: _____
Work Performed: _____

Reason for Leaving: _____

Company: _____ From: _____ To: _____
Address: _____ Supervisor: _____
Telephone No: _____ May we contact this employer: Yes ___ No ___
Job Title: _____ Last Salary / Rate of Pay: _____
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Work Performed: _____

Reason for Leaving: _____

PROFESSIONAL, TRADE, BUSINESS OR CIVIC ACTIVITIES and OFFICES HELD

You may exclude any membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.

SPECIALIZED SKILLS

Check skills/equipment operated.

___ Mac ___ PC
___ MS Office (Word, Excel, Powerpoint)
___ Calculator ___ PBX System

Production/Mobile Machinery (list):

Other (list):

SPECIAL QUALIFICATIONS

Summarize special skills, certifications, apprenticeships and qualifications acquired from employment or other experience.

REFERENCES

Give name, address and telephone number of three (3) references who are not related to you and are not previous employers.

Are you under the age of 18?

Yes ___ No ___

An applicant for employment with a sealed record on file with the commissioner of probation may answer 'no record' with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. An applicant for employment with a sealed record on file with the commissioner of probation may answer 'no record' to an inquiry herein relative to prior arrests or criminal court appearances. In addition, any applicant for employment may answer 'no record' with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in a complaint transferred to the superior court for criminal prosecution.

Have you been convicted of a felony?

Yes ___ No ___

Conviction will not necessarily disqualify an applicant from employment.

If yes, please explain: _____

DRIVERS LICENSE

Please Check:

YES

NO

Do you have a valid driver's license?

Do you have a criminal record?

Do you have any physical limitations?

It is A&E Fire Protection, Inc policy that all vehicles and equipment that become unsafe to use are reported immediately and not used until repaired. All damaged vehicles and equipment must be reported in the job logs. It is also company policy that every field employee wears a hard hat and safety goggles on the job site.

As an employee of A&E Fire Protection, Inc, I understand that in order to drive any of A&E's vehicles, I am required to have a valid driver's license.

DRIVER'S LICENSE NUMBER: _____

STATE: _____ EXPIRATION DATE: _____

EMPLOYEE'S SIGNATURE: _____